

Covid-19 AWW

2020-03-19 8:54 AM

Avondale ETA & document to read over

Hi Mr & Mrs WHO

See ATTACHED

The installers will be on site Tomorrow approx 7:45am

If you both could read this Covid-19 procedure over that would be great.

Tks

Avondale

Send page 1 , 2 & 3 of below

Workplace

Public health measures implemented to prevent the spread of the virus causing COVID-19 in workplaces and other similar community settings.

Employee -Increased awareness about and communication to staff about COVID-19.

Workplaces and other similar community settings are encouraged to increase frequency of cleaning of frequently touched surfaces (e.g., phones, light switches, computers, desks, lunch tables, kitchens, washrooms, surface counters, customer service counters, etc.

Page 1

Home Owners BEFORE Avondale arrives to your JOB Site will be asked to CONFIRM

- No one on site is feeling sick,

- No one on site has been out of the country within the past 14 days

If AVONDALE staff enter a job site and feel others are sick, Staff may leave and have appointment re-scheduled.

Home Owners during Avondale installers at your JOB Site

-Upon Arrival PLEASE avoiding common greetings, such as handshakes

-PLEASE be mindful of keeping a distance of at least 2 arms-length (approximately 2 metres) from the Avondale Installers & Your Subcontractors

• -Keep Job Site subcontractors to a minimum during a install.

Page 2

Avondale installers at the JOB Site

This means making changes in Avondale everyday routines to minimize close contact with others, including:

Avondale installers before arrival

-- Will only do so if NOT feeling sick or have any health concerns,

--Have not have been outside of Canada in the past 14 days

are currently

- avoiding non-essential group gatherings.
- Avoiding sit down Restaurants
- Upon Arrival AVOIDING common greetings, such as handshakes
- INSTALLERS will be mindful of the 2 Meter Distance with home owners and job site subcontractors

Page 3

Avondale Installers When To Wash Hands

-before entering a job site

-after a Job site and entering your Vehicle

-Before and after eating;

-Immediately upon returning Home

ALL Avondale Employees

avoid touching your eyes, nose, or mouth with unwashed hands

Other Illness such as the common cold

If you have even mild symptoms, **stay home, if symptoms move beyond normal** call the [public health authority](#) in the province or territory you are in to inform them. They will provide advice on what you should do.

Avondale Factory & Offices

- avoid touching your eyes, nose, or mouth with unwashed hands
- [clean the following high-touch surfaces frequently](#) with regular household cleaners or diluted bleach (1 part bleach to 9 parts water):

- phones
- door handles
- Toilet Handles
- Light Switches
- The virus that causes COVID-19 has the potential to survive in the environment for up to several days.

How Covid-19 Spreads

Human coronaviruses cause infections of the nose, throat and lungs. They are most commonly spread from an infected person through:

- respiratory droplets generated when you cough or sneeze
- close, prolonged personal contact, such as touching or shaking hands
- touching something with the virus on it, then touching your mouth, nose or eyes before washing your hands

Current evidence suggests person-to-person spread is efficient when there is close contact.

How To Wash Hands

-Before and after eating;

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How To Wash Hands

If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer (ABHS) that contains at least 60% alcohol, ensuring that all surfaces of the hands are covered (e.g. front and back of hands as well as between fingers) and rubbed together until they feel dry. For visibly soiled hands, soiling should be removed with an alcohol-based hand wipe first, followed by use of alcohol-based hand sanitizer-ABHS.

Most common way to get

Covid-19 or the common cold

Touching one's eyes, nose, and mouth with unwashed hands should be avoided.Keep in mind doing so with washed hands is NOT safe.

Avondale Workplace Ideas

Workplaces/community settings should identify possible COVID-19 exposure risks and mitigation approaches, Although not conclusive, there may be benefit to increasing the spatial separation between desks and workstations as well as individuals (e.g., employees, customers) from each other, ideally a 2 metre separation should be maintained, unless there is a physical barrier (e.g., cubicle, Plexiglas window).

Avondale

IDEAS-done to date

-Commercial hand wash pump attached to the lead install van

-Poster and handwashing station at the entry point of the show room with a big sign for customers to use it

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Provide access to handwashing facilities and place hand sanitizing dispensers in prominent locations throughout the workplace

Avondale

IDEAS

Divide our close quarter cubicles with clear glass or plexiglass between them.

-plexiglass or Glass in front of Karen

-plexiglass Both Sides of Heather

IDEAS

Increasing ventilation (e.g. opening windows when weather permits) may help reduce transmission, though evidence is limited as to its effectiveness. Simulation studies show that increased ventilation was shown to reduce influenza transmission and is usually simple and feasible in many locations

IDEAS-??